

NEWBOTTLE PARISH COUNCIL

MONDAY 16 SEPTEMBER 2024

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
newbottleparishcouncil@yahoo.co.uk
www.newbottleparishcouncil.co.uk

10 September 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 16 September 2024 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

West Northamptonshire Unitary Authority Councillors Rebecca Breese, Rosie Herring and Richard Solesbury-Timms are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

AGENDA

1. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm - 7:35pm
3. **Minutes** - To approve the minutes of the meeting held on 15 July 2024. **(Attached)**
7:35pm – 7:40pm
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 15 July 2024.
7:40pm – 7:45pm
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
7.45pm – 7:55pm
6. **Reports from Unitary Authority Councillors** - To receive reports from the West Northamptonshire (Unitary Authority) Councillors.
7:55pm – 8:05pm
7. **Village/Environment Matters**
8:05pm – 8:25pm
 - i) Jetty Footpath – To discuss the closure of the Jetty Footpath (AW16 and AW17) and note the agreed actions, following the meeting with West Northants Council on 2 September 2024.

- ii) Playing Field and Pavilion – To receive an update from the Playing Fields Association (PFA) and discuss the proposal for a bonfire at the Playing Field in November 2024.
- iii) Myers Close Play Area – To discuss new equipment for the play area.
- iv) Grass Verges – To discuss vehicles being driven over grass verges on Farthinghoe Road.

8. **Parish Council Matters**
8:25pm – 8:35pm

- i) Training – To remind Councillors about the Parish Council’s training policy and the need to undertake training courses. <https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>
- ii) Civility and Respect Pledge – To discuss adopting the National Association of Local Council’s Civility and Respect Pledge.

9. **Planning**
8:35pm – 8:45pm

- i) To note the planning applications considered by the Parish Council, since the last meeting: None
- ii) To consider the following planning application: None

- iii) To note the planning application decisions made by West Northants Council, since the last meeting:
2024/0627/FULL
Brann-dell 1 Farthinghoe Road Charlton
Dropped kerb
Permitted

2024/0350/FULL
High Cottage Main Street Charlton
Proposed single storey side extension, single storey rear kitchen extension and two storey sitting room and bedroom rear extension
Permitted

2024/2367/FULL
Forsythia Cottage Main Street Charlton
Convert the existing garage to create 2 bedrooms and a shower room
Permitted

2024/2047/FULL & 2024/2048/LBC
Home Farmhouse Main Street Charlton
Replacement of UPVC/modern windows with hardwood timber painted flush casements. Reinstatement of original front doorway. Reconfigured single storey mono-pitch roof range to rear of barn & First Floor extension to existing rear range to link house to barn at First Floor with new back staircase. Thermal upgrade of converted barn (walls and floor) and relocation of Kitchen to barn. New replacement of asbestos sheeting with slate roof to barn. Services overhaul.
Permitted

10. **Finance**
8:45pm – 8:55pm

- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(To follow)**
- ii) Budget Monitoring – To consider the budget monitoring report for 2024/2025. **(To follow)**

- iii) Effectiveness of the Internal Audit – To approve the report on the Effectiveness of the Internal Audit for 2023/2024. **(To follow)**
- iv) Model Financial Regulations – To approve the Financial Regulations for 2024/2025. **(To follow)**
- 11. **Correspondence** - To circulate any further items of correspondence.
8:55pm – 9:00pm
- 12. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 13 on the grounds that it could involve the likely disclosure of private and confidential information.
- 13. **Street Lighting** – To consider a quote for replacement street lighting. **(To follow)**
- 14. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.
18 November 2024
20 January 2025
17 March 2025
21 April 2025 (Annual Parish Meeting)
19 May 2025
9:00pm
- 15. **Items for the Next Agenda/Items of Information**
9:00pm